# VEAP

## Virginia Enterprise Applications Program

*Visibility – Efficiency – Accountability – Progress*

# ITIB Update

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# Executive Summary

## Planning - Priority Projects

- Planning and Budget
- Business Intelligence
- Financial Management

## Resources

- Revenue Generation
- Budget

# Priority Projects Planning and Budget

- Separated from Financial Management
  - Speed to Production
  - Focus on Budget requirements
- Phased Development
  - Operating Budget
  - Strategic Planning, Capital Budget development, Six year plan
  - Agency Spending Plans
- Planning currently underway
  - Requirements complete
  - Project being entered into Prosight
- Request for Development Approval by mid-December
  - Revenue Stream up and running
  - Letter of intent sent to Governor, Chairmen of HAC, HFC, and SFC

- Separated from Financial Management
  - Speed to Production
  - Initial focus on Financial reporting
  - Reducing Change Management risk
- Phased Development
  - DOA (CARS) financial data
  - Budget data
  - Other Administrative data
- Planning currently underway
  - Requirements and agency representatives identified
  - Executive branch mandate with grandfather clause
  - Project being entered into Prosight
- Request for Development Approval by mid-December
  - Revenue Stream up and running
  - Letter of intent sent to Governor, Chairmen of HAC, HFC, and SFC

# Priority Projects
# Financial Management

- Financial Management RFP
  - In Final Review
  - Software and Integration services
  - VITA Supply Chain Management Process
- Technical
  - "Smart Books" to reduce risk
    - Data management, interfaces and conversion information
    - Defined templates, methodology and workplan
- Functional
  - Business Process Improvements
  - Chart of Accounts
- Change Management
  - Analysis of change management questionnaires, polls, and interviews

# Resources Update

**Enhanced Collections**

- Enhanced Tax Collections Agreement
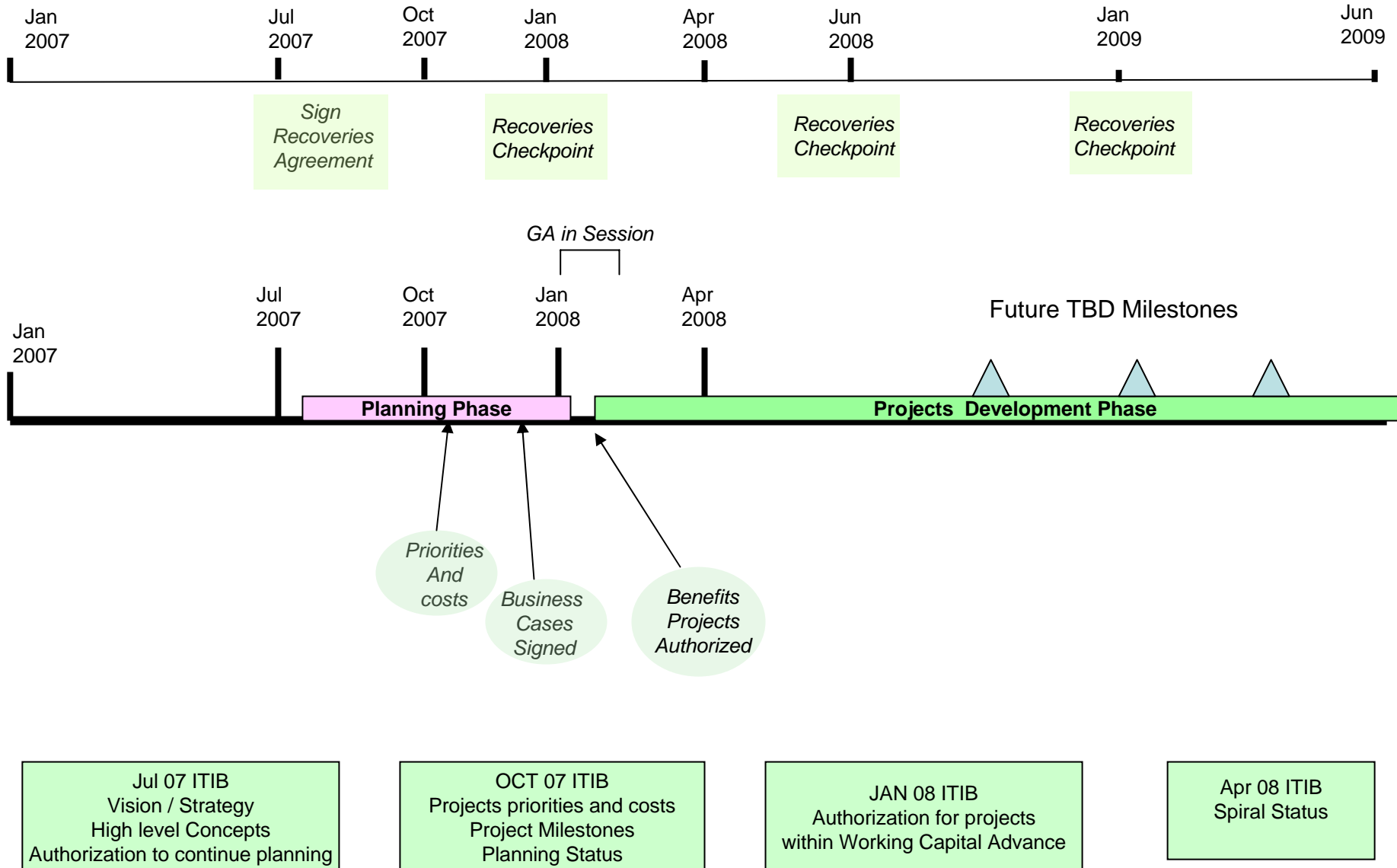  - Currently under review in TAX
  - Target date for agreement end of October 2007
- Other Revenue Reimbursement Initiatives
  - Discussions underway with CGI
  - Commonwealth sees challenges with any significant returns

**Budget**

- Planning extended to June 2008 to coincide with the budget process
- Working with Sec of Finance on budget process for 08-10 Biennial Budget

Website

# Hyperlinks

# EA Projects and Benefits Timeline

Jan 2007 — Jul 2007 — Oct 2007 — Jan 2008 — Apr 2008 — Jun 2008 — Jan 2009 — Jun 2009

*Sign Recoveries Agreement*

*Recoveries Checkpoint*

*Recoveries Checkpoint*

*Recoveries Checkpoint*

*GA in Session*

Jan 2007 — Jul 2007 — Oct 2007 — Jan 2008 — Apr 2008

Future TBD Milestones

**Planning Phase**

**Projects Development Phase**

*Priorities And costs*

*Business Cases Signed*

*Benefits Projects Authorized*

| Jul 07 ITIB | OCT 07 ITIB | JAN 08 ITIB | Apr 08 ITIB |
|---|---|---|---|
| Vision / Strategy | Projects priorities and costs | Authorization for projects | Spiral Status |
| High level Concepts | Project Milestones | within Working Capital Advance | |
| Authorization to continue planning | Planning Status | | |

# Financial Management ERP
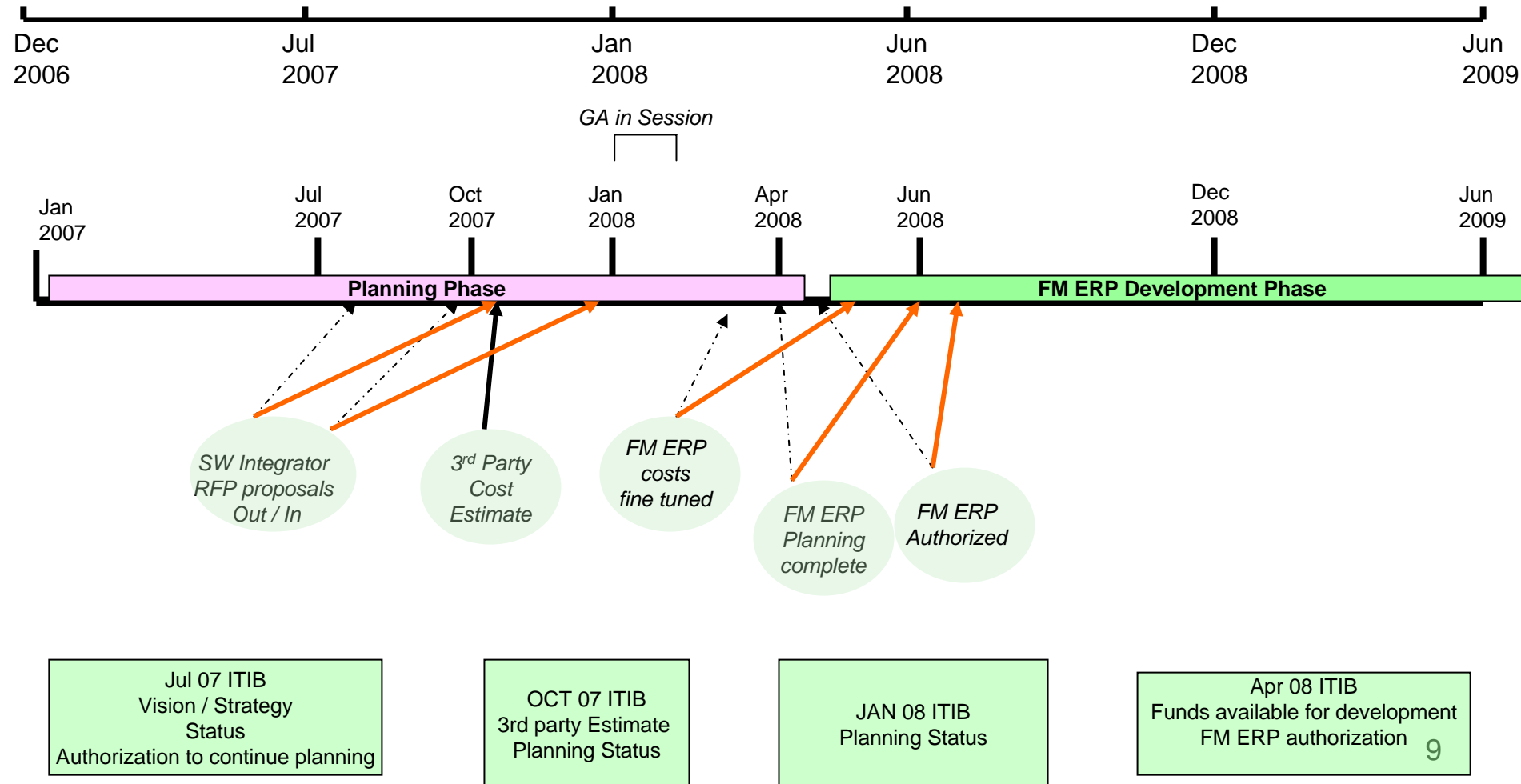
**VEAP**
Virginia Enterprise Applications Program

General Assembly - $11M for EA Planning          *General Assembly funding for FM ERP Development*

FY07 - $5.5M                    FY08 - $5.5M

| Dec 2006 | Jul 2007 | Jan 2008 | Jun 2008 | Dec 2008 | Jun 2009 |

GA in Session

Jan 2007     Jul 2007     Oct 2007     Jan 2008     Apr 2008     Jun 2008     Dec 2008     Jun 2009

**Planning Phase**          **FM ERP Development Phase**

*SW Integrator RFP proposals Out / In*

*3rd Party Cost Estimate*

*FM ERP costs fine tuned*

*FM ERP Planning complete*

*FM ERP Authorized*

Jul 07 ITIB
Vision / Strategy
Status
Authorization to continue planning

OCT 07 ITIB
3rd party Estimate
Planning Status

JAN 08 ITIB
Planning Status

Apr 08 ITIB
Funds available for development
FM ERP authorization

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# Program Budget

| | Phase I Planning Budget | Actual (08/31/07) | Remaining Budget |
|---|---|---|---|
| **Personnel** | **2,284,259** | **907,493** | **1,376,766** |
| *EA Project Management Office* | *593,707* | *276,745* | *316,962* |
| *CoVA Project Team* | *1,690,552* | *630,749* | *1,059,804* |
| **Office Space** | **0** | **0** | **0** |
| **Operational Costs** | **26,375** | **11,375** | **15,000** |
| **Other** | **38,827** | **12,923** | **25,904** |
| **Contracts** | **8,633,676** | **5,862,828** | **2,770,848** |
| *CGI Fixed Fee* | *1,200,000* | *1,150,000* | *50,000* |
| *CGI and Strategic Consultants T&M* | *5,168,506* | *4,168,506* | *1,000,000* |
| *Planning Support* | *46,561* | *46,561* | *0* |
| *Executive Recruiter* | *55,102* | *55,102* | *0* |
| *Change Management* | *140,648* | *30,648* | *110,000* |
| *RFP Requirements Development* | *65,000* | *65,000* | *0* |
| *Procurement Assessment* | *67,479* | *67,479* | *0* |
| *Supplemental Project SMEs* | *1,444,348* | *218,900* | *1,225,448* |
| *Business Case Development* | *200,000* | *0* | *200,000* |
| *Performance Budgeting Due Diligence* | *135,400* | *0* | *135,400* |
| *Independent Verification & Validation* | *110,632* | *60,632* | *50,000* |
| **Office Supplies** | **12,667** | **7,667** | **5,000** |
| **Travel/Business Meals** | **4,195** | **3,195** | **1,000** |
| **Total:** | **11,000,000** | **6,805,482** | **4,194,518** |

# Website

http://veap.virginia.gov